

PUBLIC MEETING MINUTES FOR CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD ARIZONA DEPARTMENT OF CORRECTIONS



September 1, 2022



A public meeting of the Corrections Officer Retirement Plan Local Board for the Arizona Department of Corrections Rehabilitation and Reentry (ADCRR) was convened **Thursday, September 1, 2022 at 10:00 a.m.** at the **Arizona Department of Corrections, 1831 West Jefferson, Phoenix, Arizona, 85007**, on the 2nd floor.

The Board may discuss/vote on items at any time, the Board may enter into Executive Session pursuant to A.R.S 38-431.03 (A) (2) and obtain legal advice pursuant to A.R.S 38-431.03 (A) (3) to discuss details of a serious or confidential nature.

Present at the meeting were the following individuals:

Mario Chavez, Board Chairman	Kyle Cummings, Assistant Attorney General
Orin Romney, Board Member (Conferenced in)	Judy Frigo, Board Member (Conference in)
Sean Malone Board Member	
Sandra Moreno, Board Secretary, Retirement Specialist	Karen Ray, Board Secretary, Retirement Specialist
Guests	
Kelly Smith, Benefits Manager	

**I. CALL TO ORDER – CORP Local Board Meeting called to order by Mario Chavez at 10:00 a.m.
ROLL CALL TAKEN**

II. APPROVAL OF MINUTES

1. Approval of Public Meeting Minutes for August 4, 2022.

MOTION 09-01-01	
Motion:	Approval of August 4, 2022, Public Meeting Minutes
Moved by:	Judy Frigo
Seconded by:	Orin Romney
Discussion:	
In Favor:	Frigo - aye, Romney - aye, Chavez – aye, Malone - aye
Motion:	Passed

III. REQUEST TO REMAIN IN ASRS/CORP:

The following waiver applications have been filed and are presented for Local Board consideration:

1. **Chezare Hines** is requesting to remain in CORP; he has 16.033 years of service. He promoted to an ASRS position as a Program Project Specialist II, effective August 20, 2022.
2. **Amy Stewart** is requesting to remain in ASRS; she has 18.00 years of service. She accepted a CORP position as a Correctional Education Program Teacher, effective August 1, 2022.
3. **Finlayson Kathleen** is requesting to remain in ASRS; she has 18.00 years of service. She accepted a CORP position as a Correctional Education Program Teacher Effective August 1, 2022.
4. **Cynthia McDonald Damron** is requesting to remain in ASRS; she has 26.780 years of service. She accepted a CORP position as a Correctional Education Program Teacher Effective August 22, 2022.
5. **Enoc Burruel** is requesting to remain in ASRS; he has 6.163 years of service. He accepted a CORP position as a Correctional Officer I effective August 15, 2022.

MOTION 09-01-02	
Motion:	Approval of request to remain in ASRS/CORP; III. 1 through 5
Moved by:	Judy Frigo
Seconded by:	Orin Romney
Discussion:	
In Favor:	Frigo - aye, Romney - aye, Chavez – aye, Malone - aye
Motion:	Passed

IV. DISABILITY RETIREMENT:

The following applications have been filed and are presented for Local Board consideration:

1. **Connie Collins:** New application for Ordinary Disability Pension
2. **Craig Pulsifer:** New application for Ordinary Disability Pension

MOTION 09-01-03	
Motion:	Vote to approve to begin process and send applicants for Independent Medical Exam (IME) for Ordinary Disability pension.IV. 1 through 2
Moved by:	Judy Frigo
Seconded by:	Orin Romney
Discussion:	
In Favor:	Frigo - aye, Romney - aye, Chavez – aye, Malone - aye
Motion:	Passed

V. RETURN TO WORK RETIREES REQUESTING TO RETAIN PENSION:

(For additional details on each of the requests listed in this section, see Addendum A, which is attached to these Meeting Minutes.)

1. Almanza, Carlos
2. Amato, Anthony
3. Barajas, Robert
4. Hess, Christopher

5. Hubbard, Randy
6. Humphrey, Patrick
7. Keiser, Alan
8. Martinez, Jeffrey
9. Medina, Veronica

MOTION 09-01-04	
Motion:	Retiree Return to work; retaining pension: V.1-9
Moved by:	Judy Frigo
Seconded by:	Orin Romney
Discussion:	Chairman Chavez noted prior to this Motion that Item 1 in this section (Almanza, Carlos) had an entry in Addendum A which listed "Position's designated Retirement" as being "07/11/2022," and that the correct information for Item 1 in "Position's designated Retirement" is "ASRS." Assistant Attorney General Kyle Cummings also stated this.
In Favor:	Frigo - aye, Romney - aye, Chavez – aye, Malone - aye
Motion:	Passed

VI. GENERAL DISCUSSION:

1. CORP Board Secretary Sandra Moreno stated October 6, 2022, will not work for the next meeting date. Chairman Chavez stated that next Board Meeting will be on Wednesday, October 5, 2022. Chairman Chavez, Board Members Frigo, Malone, Romney stated they will be in attendance.
2. CORP Board Secretary Sandra Moreno updated the Local Board regarding Board Members' terms – election being organized for Board Member Romney's successor, and Board Member Frigo had spoken with Secretary Moreno prior to this public meeting, with Board Member Frigo indicating that she was willing to stay as a Board Member until her successor is appointed. Board Member Frigo also had a question on whether she was allowed to stay as a Board Member after her term ended; Assistant Attorney General Kyle Cummings explained that, per A.R.S. § 38-295(B), even after a Board Member's term ends, until a successor replaces them, that Board Member's term is still "active."

VII. CALL TO PUBLIC

No public comment.

Mario Chavez adjourned the meeting at 10:07 A.M.

Transcribed on **September 1, 2022**

Sandra Moreno, Board Secretary, Pension Specialist